



Micro-Unit and Structure Tasks

NOTE-TAKING TEMPLATES

Almost every high school student must fulfill a research requirement in their high school career. Below is one example of a way to organize research notes that will expedite the research process thus making gathering information and then writing it out less cumbersome. In this example, there is one set of cards to follow one research question. The teacher or student can determine how many sets of notes the specific paper will require based on how many questions will be explored as well as any additional columns that may be relevant for any given assignment.

Research Note Taking Template

Directions: Please place one of your research questions in the appropriate space. As you take notes on different sources, place the information within the table, making sure to record all the necessary information.

Research Question:

Order #	Information: One Fact Per Space	Source Letter	Page #

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