

A Blog for Busy Teachers

FREE LANGUAGE-BASED TEACHING STRATEGIES

Basic Proofreading Checklist: Essay

- 1. Highlight your thesis statement.
- 2. Underline the topic sentence for each paragraph.
- 3. Draw a box around the 2 transition sentences you used to link your body paragraphs.
- 4. Circle at least 2 transition words in each paragraph.
- 5. Put brackets { } around any words or sentences that you think may be faulty in some way.
- 6. Highlight the last sentence in your conclusion. Does it... (circle one)
 - a. restate the main idea?
 - b. draw a conclusion?
 - c. state an opinion?
 - d. summarize the information?
- 7. Read your composition out loud to someone or have someone read it to you. Correct any mistakes you hear in this step and ask your partner to initial next to the checkbox.
- 8. Other? ...

